

## **SUN CITY CYCLING CLUB BOARD MEETING**

Tuesday, September 23, 2025 at 10:00 a.m.

Location: 13422 N. 100<sup>th</sup> Ave, Sun City, AZ 85351

### **MINUTES**

**Call to Order:** Warren Smock, Chairman, called the meeting to order at 10:06 a.m.

**Members Present:** Warren Smock, Yoshi Sano, Teresa Yandel, Bob Richardson, Kent Coburn, Janet Swarstad, John Patrou

**Members Absent:** Chuck Booth, Bob Spivak

**Meeting Minutes from Previous Meeting (July 8, 2025):** Motion to accept the minutes as shared was made by Kent Coburn and seconded by Teresa Yandel. Motion approved.

**Treasurer's Report:** Current balance is \$7,049.29. This includes renewals received, as well as, all of the 12 hour fees and most of the expenses for the 12 hour event. Motion to approve report was made by Teresa Yandel and seconded by Kent Coburn. Motion approved.

It was shared that Bob Richardson would like to step down from the Treasurer's position as soon as possible. Warren Smock made the following motion regarding the treasurer position with Bob Richardson seconding the motion:

- a. The Sun City Cycling Club Board of Directors accepts the resignation of Robert Richardson as the Treasurer and thanks him for his service.
- b. The Sun City Cycling Club Board of Directors appoints Janet Swarstad to serve as the interim Treasurer for the balance of Robert Richardson's term or until another individual is appointed or duly elected.
- c. Robert Richardson will continue as a signer for the Sun City Cycling Club's account.

Above motion was approved.

Additional motion made by Kent Coburn and seconded by Teresa Yandel regarding management of the Sun City Cycling Club's bank account:

- a. The Sun City Cycling Club Board of Directors authorizes that Janet Swarstad be added as a signatory to the Sun City Cycling Club's Western States Bank Account, effective as soon as possible.

## Minutes from 9.23.25 SCCC Board Meeting

- b. The Sun City Cycling Club Board of Directors authorizes the Club Chairman, currently Warren Smock and/or the Club Treasurer, Janet Swarstad, with approval from them to invest funds in Certificates of Deposit.
- c. The Sun City Cycling Club Board of Directors directs the Chairman, Warren Smock, to invest \$4,000 into Certificates of Deposit in \$1,000 increments.

Above motion was approved.

### Old Business:

- **Recap of the 12 Hour Challenge (September 5-September 6, 2025)**
  - Teresa Yandel shared a chart with a comparison of the events over the last three years.
  - We had 35 people register with many new people and more club members than usual.
  - The net revenue, before determining amount to donate to the church, was \$708.78.
  - Kent Coburn made a motion to give \$400 to the church. This was seconded by John Patrou. Motion approved. Check was written to give to the church.
  - Final revenue for 2025 12 Hour Challenge after check of \$400 to the church is \$308.78.
- **Tour of the Sun City Lights:** Scheduled for Friday, December 12 (corrected date from agenda). Chuck and Jean are no longer able to host. Teresa will host this event again. Warren will design a route.
- **Annual Meeting and Christmas Party:** Scheduled for Friday, December 5 (corrected date from the agenda). Doris and Bruce will host with help from Chuck and Jean.
- **Reminder of Changes in Bylaws and Protocol for Elections**
  - Updates from last year shared.
  - Additional update to bylaws suggested:
    - SECTION E: Elections: Secretary will have a 3-year term.
  - Motion for the update to bylaws was made by John Patrou and seconded by Kent Coburn. Motion approved. This will be on the ballot for the club elections in December.
  - Publishing a ballot and sending it to members needs to happen no later than October 23, 2025.
- **Nominating Committee/Nominations for Assistant Chairman, Secretary, Member at Large (2 year), Member at Large (1 year)**
  - We will contact someone to be the nominating committee chair.

## Minutes from 9.23.25 SCCC Board Meeting

- Additionally, we will also put the position of Treasurer up for election this time.

### **New Business:**

- **Membership Renewal Time-Changes to form and fee:** Updates to the membership form have been made and sent to all current members as well as being posted on the SCCC website. Fee will continue to be \$30. We will offer a safety meeting on Wednesday, October 15, 2025.
- **Safety Meeting Scheduled:** Scheduled for Wednesday, October 15 at Rio Vista Rec Center from 5:30 p.m.-7:30 p.m. Janet is taking “reservations”. Kent will do the training.
- **Possible Jersey Order:** Warren can order jerseys. Suggestion was for \$77 charge based on estimates of cost of jerseys and number ordered. Motion by Kent, seconded by Teresa. Motion approved.
- **ADDED:** Warren asked if we would pay for Dead Coyotes’ shirt order shipping charge. He will contact Liesl. Motion to do so was made by Bob R. and seconded by Teresa. Motion approved.
- **Set up Future Meetings:** Our next Board meeting will be on Tuesday, January 6, 2026, at noon (right after we finish our Tuesday ride).

**Adjournment:** Meeting was adjourned at 11:08 a.m. Motion to adjourn was made by Janet and seconded by Teresa. Motion was approved.